



SYLLABUS

Course Title	Introduction to Research
Course Number	IDS 206-ONL
Number of Credits	3 semester credits
Course Dates	8/12/19 - 10/12/19
Instructor	April Paschall
Email Address	april.paschall@doane.edu
Office Hours/Availability	Virtual Office Hours: You can reach me most anytime during the day via email. Texting/calling is available between 8:00 a.m. and 8:00 p.m.
Phone Number	(402) 968-0685 (Cell) If you call my cell and I don't answer, please leave a message and I will return your call.
Textbook Information:	N/A
Additional Course Materials	N/A
Course Description	The study of basic research methodology and the tools of research with instruction in principles and procedures applicable to all disciplines. Students are introduced to the concepts and skills necessary for data collection and analysis.
Program Outcomes	a. Develop analytical and critical thinking skills to gather and analyze information, to identify and solve problems, to determine potential outcome alternatives, and to make appropriate decisions b. Recognize ethical issues involved in information technology and its management c. Understand information science and technology concepts and processes, their relationships to each other, and their relationships to existing and emerging computing technologies d. Develop the confidence and the skill to learn independently and apply existing and emerging

	computing technologies and processes e. Develop the confidence and the skill to solve an unknown problem and to efficiently research, learn, and apply a previously unknown topic or skill to a novel problem- solving situation
Course Learning Outcomes/Objectives	As a result of this course, students will be able to: ● Assess the different types of research methods, tactics, and terminology. ● Explain the purpose of utilizing peer-reviewed journals in academic writing. ● Justify and value the use of credible sources. ● Formulate a research question and thesis statement. ● Design a research proposal based on a research question.
Technology Requirements	https://www.doane.edu/faq/minimum-computer-requirements

Weekly Objectives

<u>Course Objectives</u>	<u>Aligned Weekly Objectives</u>
1.) Assess the different types of research methods, tactics, and terminology.	○ Week 2: Define the different types, terms, and tactics of research methodology. ○ Week 2: Explain how to move from interest to research question to research design. ○ Week 3&4: Construct an annotated bibliography to explore research methods utilized and outlined in scholarly journals. ○ Week 5&6: Plan and propose a research design to incorporate research methodology and terminology. ○ Week 7&8: Evaluate the utilization of research methodology, tactics, and terminology in course writing assignments.
2.) Explain the purpose of utilizing peer-reviewed journals in academic writing.	○ Week 2: Compare and Contrast the different types and sources of information. ○ Week 3&4: Distinguish scholarly journal articles from other sources of information and determine when and why to use them. ○ Week 5&6: Interpret how peer-reviewed journal articles strengthen academic writing. ○ Week 7&8: Appraise utilization of scholarly journal articles in course writing assignments.
3.) Justify and value the use of credible sources.	○ Week 1: Define Information Literacy and Credible Sources. ○ Week 2: Explain the importance and application of information literacy and using credible sources in and out of the college classroom. ○ Week 3&4: Make use of the elements of information literacy to find and evaluate credible sources. ○ Week 5&6: Assess the use of credible sources and defend their value in academic writing. ○ Week 7&8: Justify the utilization of credible sources in course writing assignments and interpret the value towards a liberal education.
4.) Formulate a research question and thesis statement.	○ Week 2: Choose a research topic, draft a research question around the topic. ○ Week 2: Identify sub-questions to narrow the scope of the broad research question. ○ Week 3&4: Develop a thesis statement to focus the direction of the research proposal.
5.) Design a research proposal based on a research question.	○ Week 3&4: Analyze scholarly research articles to help build background knowledge on the refined research question and support the thesis statement. ○ Week 5&6: Construct a first draft of a research proposal to extend and build upon background knowledge analysis. ○ Week 7&8: Maximize suggestions in peer and instructor feedback to improve and finalize the research proposal.

Course Schedule

Week	Assignments	Due Date
Week 1	Discussion Boards • Introduction Video • Fake News?! Assignments • Reflection Journal	Post <u>Intro Video</u> by Tuesday Reply to 2 classmates by Thursday Post <u>Fake News?! Initial Post</u> by Friday Reply to 2 classmates by Sunday Due by Sunday at midnight.
Week 2	Discussion Boards • What is Research, Really? Assignments • Pre-Search Documentary Assignment • Research Question/Problem Assignment • Research Methods Quiz	Individual Post Due Friday by midnight Response Posts Due Sunday by midnight All Assignments Due by Sunday at midnight
Week 3	Discussion Boards • But is it Scholarly? Assignments • Thesis Statement • Article/Journal Review Assignment	Individual Post Due Friday by midnight Response Posts Due Sunday by midnight All Assignments Due by Sunday at midnight
Week 4	Assignments • Reflection Journal • Annotated Bibliography Assignment	All Assignments Due by Sunday at midnight
Week 5	Assignments • Reflection Journal • Research Proposal FIRST DRAFT	All Assignments Due by Sunday at midnight
Weeks 6	Student Interaction • Peer Revision Session Assignment Assignments • Research Proposal SECOND DRAFT	Complete Peer Revision Session by Friday at midnight Complete SECOND DRAFT by Sunday at midnight
Week 7	Assignments • Infographic Presentation Assignment • FAQ Presentation Assignment	All Assignments Due by Sunday at midnight
Week 8	Discussion Boards • Presentations Assignments • Reflection Journal • Research Proposal FINAL DRAFT	Upload Presentation Due Tuesday by midnight Response Posts Due Sunday by midnight All Assignments Due by Sunday at midnight

Grading Assessments

IDS 206 Points Values for Assignments							
						POINTS	
Week 1	DB: Self Intro	DB: Where do we get our information?	Reflection Journal				
	60	60	100			220	Module 1
Week 2	DB: What is Research, Really?	Research Methods Quiz	Pre-Search Assignment	Research Question Development			
	60	60	100	200		420	Module 2
Week 3	DB: But is it SCHOLARLY?	Article/Journal Review	Thesis Statement Creation				
	60	150	100			310	Module 3
Week 4	Reflection Journal	Annotated Bibliography					
	100	300				400	Module 4
Week 5	Reflection Journal	First Draft: Research Proposal					
	100	100				200	Module 5
Week 6	Peer Revision	Second Draft: Research Proposal					
	100	200				300	Module 6
Week 7	Infographic	FAQs					
	150	150				300	Module 7
Week 8	DB: Presenting Your Research	Reflection Journal	FINAL DRAFT: Research Proposal				
	100	100	250			450	Module 8
ALL WEEKS	Discussion Boards: 400	Journals: 400	Assignments: 1800	Grand Total:		2600	

Online Course

This is an online course and therefore there will not be any face-to-face class sessions. All assignments and course interactions will utilize internet technologies.

Communicating with the Instructor

This course uses a “three before me” policy in regards to student to faculty communications. When questions arise during the course of this class, please remember to check these three sources for an answer before asking me to reply to your individual questions:

1. Course syllabus
2. Announcements in Blackboard
3. The “Question Center” discussion board

This policy will help you in potentially identifying answers before I can get back to you and it also helps your instructor from answering similar questions or concerns multiple times.

If you cannot find an answer to your question, please first post your question to the “Question Center” discussion board. Here your question can be answered to the benefit of all students by either your fellow students who know the answer to your question or the instructor. You are encouraged to answer questions from other students in the discussion forum when you know the answer to a question in order to help provide timely assistance.

If you have questions of a personal nature such as relating a personal emergency, questioning a grade on an assignment, or something else that needs to be communicated privately, contact me via email or phone. My preference is that you will try to email me first. Please allow 24 hours for me to respond to emails Monday-Friday and 48 hours on the weekend.

If you have a question about the technology being used in the course, please contact the Doane University Help Desk for assistance.

Phone: 402-826-8411

Email: helpdesk@doane.edu

Web: <http://www.doane.edu>

Computer Requirements

Minimum computer requirements for the successful use of Blackboard:

http://www.doane.edu/about-doane/offices/its/help-and-support#min_requirements

Minimum computer requirements for success in this course:

- Reliable computer and internet connection
- A web browser (Chrome or Mozilla Firefox)
- Adobe Acrobat Reader (free)
- Adobe Flash Player (free)
- Word processing software—Microsoft Word or Google Docs
- Webcam and mic

You are responsible for having a reliable computer and internet connection throughout the course.

Email and Internet

You must have an active Doane University e-mail account and access to the Internet. *All instructor correspondence will be sent to your Doane University e-mail account.* Please plan on checking your Doane Gmail account regularly for course related messages.

This course uses Blackboard for the facilitation of communications between faculty and students, submission of assignments, and posting of grades. The Blackboard Course Site can be accessed at <http://bb2.doane.edu>

Submitting Assignments

All assignments, unless otherwise announced by the instructor, **MUST** be submitted via Blackboard. Each assignment will have a designated place to submit the assignment.

Campus Network or Blackboard Outage

When access to Blackboard is not available for an extended period of time (greater than one entire evening - 6pm till 11pm) you can reasonably expect that the due date for assignments will be changed to the next day (assignment still due by midnight).

Grade Scale

A+ = 97-100% A = 94-96% A- = 90-93% B+ = 87-89% B = 84-86% B- = 80-83%
C+ = 77-79% C = 74-76% C- = 70-73% D+ = 67-69% D = 64-66% D- = 60-63%
F= 59% or below

Participation Policy	Regular engagement is expected for on-line courses. Participation in class discussions (discussion boards) is an integral part of your grade. <i>Preparation</i> for class means reading the assigned readings & reviewing all information required for that week. <i>Attendance</i> in an online course means logging into the Blackboard and on a regular basis and <i>participating</i> in all of the activities that are posted in the course. You should plan to work on this course everyday. This means that you absolutely must have a reliable and consistent internet connection throughout the duration of the course. This is a condensed, fast-paced, course. It is advised to stay on top of the course content as the weekly content builds upon the previous week and it is extremely difficult to catch up once behind.
Study Time/Expectations	Expectation of the amount of time the course requires students to spend preparing and completing assignments. Typically, students could expect to spend approximately 12 hours a week preparing for and actively participating in this 8-week 3 credit hour course. This actual time for study varies depending on students' backgrounds. <u>This is a WRITING INTENSIVE course.</u> How to Succeed in this Course ● Check your Doane email regularly ● Log in to the course web site daily ● Communicate with your instructor ● Create a study/writing schedule so that you don't fall behind on writing assignments

Late Work	ALL assignments must be finished and turned in to complete the course. Unless the instructor is notified BEFORE the assignment is due with extenuating circumstances, NO late assignments will be accepted.
Submitting Assignments	All assignments, unless otherwise announced by the instructor, MUST be submitted via Blackboard. Each assignment will have a designated place to submit the assignment.
Communication Policy including Assignment Feedback	Please allow 3-5 days for feedback on assignments. This timeframe is dependent upon the level of detail that I provide and the number of students in the course. I expect you to read my feedback and make changes if needed. If you do not know how to look at feedback using the My Grades tool in Blackboard, please notify me immediately.
Academic Integrity Policy	Doane University expects and requires all its students to act with honesty and integrity and respect the rights of others in carrying out all academic assignments. Academic dishonesty, the act of knowingly and willingly attempting or assisting others to gain academic success by dishonest means, is defined in four categories: Cheating - "Intentionally using or attempting to use unauthorized information or study aids in an academic exercise." Fabrication - "Intentional and unauthorized falsification of invention or any information or citation in an academic exercise." Facilitating Academic Dishonesty - "Intentionally or knowingly helping or attempting to help another to commit an act of dishonesty," and/or coercing others to do the same. Plagiarism - "Intentionally or knowingly representing the words or ideas of another as one's own in any academic exercise," in both oral and written projects. Gehring, D., Nuss, E.M., & Pavela, G. (1986). Issues and perspectives on academic integrity. Columbus, OH: National Association of Student Personnel Administrators For more information on the sanctions for academic dishonesty, please visit the website: https://catalog.doane.edu/content.php?catoid=16&navoid=1333
Academic Support	Please contact academicsupport@doane.edu https://www.doane.edu/graduate-and-adult/academic-support
Disability Services	https://www.doane.edu/disability-services Doane University supports reasonable accommodations to allow participation by individuals with disabilities. Any request for accommodation must be initiated by the student as soon as possible. Each student receiving accommodations is responsible for his or her educational and personal needs while enrolled at Doane University.
Military Services	https://www.doane.edu/graduate-and-adult/military

Anti-Harassment Policy	http://catalog.doane.edu/content.php?catoid=5&navoid=452
Grade Appeal Process	http://catalog.doane.edu/content.php?catoid=5&navoid=238
Credit Hour Definition	Doane University follows the federal guideline defining a credit hour as one hour (50 minutes) of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks (one semester), or the equivalent amount of work over a different time period (e.g., an 8-week term). This definition applies to courses regardless of delivery format, and thus includes in-person, online, and hybrid courses (combination of in-person and online). It also applies to internship, laboratory, performance, practicum, research, student teaching, and studio courses, among other contexts.
Syllabus Changes	Circumstances may occur which require adjustments to the syllabus. Changes will be made public at the earliest possible time.